# 2016-2017













## **To Our Stakeholders**

#### **MESSAGE FROM THE MANAGER**

Fiscal year 2016-2017 was a year of projects and change for the Yavapai Library Network.

One major project that came to fruition this year was the competitive process for the integrated library system (ILS). The process for selecting an ILS required the time, expertise, and involvement of every YLN member. A very special thank you goes out to those individuals who helped with the Request For Proposal, vendor selection, and developing the contract. Kristina Jezairian with the Yavapai County Attorney's Office worked closely with Corey Christians to draft a contract that was ultimately approved by all parties.

The YLN Radio Frequency Identification (RFID) Committee also looked into going forward with a competitive process for purchasing an RFID system. Given the value of the membership's RFID and Automated Materials Handling (AMH) systems investment, the committee decided to renew our contract with Tech Logic Corporation. Work will continue in FY2017-18 to this end.

In 2016, the YLN implemented Blue Cloud Visibility, a new service that regularly uploads our bibliographic records to a website that is also regularly harvested by Google. In essence, this makes our entire library catalog discoverable on the Web. A search in Google will show results from our catalog, and clicking the link will direct the searcher to the entry in the YLN catalog. For instance, a Google search for "James Patterson Yavapai Library Network" will result in search results that include YLN bibliographic records. YLN is one of the first implementers in the country of this product.

In addition, the YLN website was also updated to make it more friendly to mobile devices. It is now more responsive to devices that have different screen sizes and that use different browsers. Chanel Wheeler did a great job on an update that was long overdue.

Finally, in January 2017 the YLN saw Corey Christians, YLN Manager since 2002, promoted to Yavapai County Librarian and Director of the Yavapai County Free Library District. Corey's tireless work and intense commitment to bringing equitable and state-of-the-art library services to all the residents of Yavapai County was and is beyond measure. He will be missed as Manager of the Network, but we are fortunate that he did not go far. He remains committed to excellence, and is focused on forging partnerships to provide cost-effective, leading-edge services for the residents of Yavapai County. YLN will continue to benefit from Corey's dedication and knowledge. Thank you and congratulations, Corey!

> ~ Judy Poe YLN Manager



The new Camp Verde Community Library

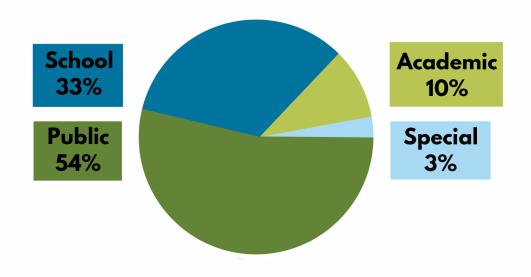
## **Overview**

## ABOUT

The Yavapai Library Network (YLN) has been providing county-wide, multi-type library services to the libraries and residents of Yavapai County since 1985. The YLN's longstanding traditions of working together, providing an unprecedented level of library service in a rural area, and leveraging the resources of the membership to increase efficiencies are still the bedrock of the modern YLN.

The YLN is a consortium of libraries that have joined together to elevate services and reduce costs by working together, while at the same time valuing a high level of independence and autonomy for each YLN member. In 2016-2017, YLN continued to successfully maintain this balance.

### PROFILE



#### YLN Membership Breakdown

The Yavapai Library Network is a county-wide consortium of academic, public, school, and special libraries. These forty-two libraries are controlled by twenty-three different governing authorities. All of these governing authorities benefit from working together to provide common services. Additionally, the YLN benefits from several public-private partnerships. *Working together works for everyone!* 

#### 'My patrons have access to deeper, broader, and more current materials and resources (than they would have without YLN.)'

#### **23 PUBLIC LIBRARIES**

The bulk of the YLN membership consists of public libraries, which are also the heaviest users of the Network. They serve all population groups from our youngest children to our oldest senior citizens. These public libraries also house the bulk of the YLN collection of materials. The value they give to our communities is clearly demonstrated by the heavy use and public support they receive.

#### 14 SCHOOL (K-12 LIBRARIES)

Yavapai County K-12 students have a wide array of libraries available to them. YLN's K-12 membership includes six elementary school, two middle school, and six public, private, or charter high school libraries. The Camp Verde Unified School District has a school library that serves all of their K-12 students. Beaver Creek has a library that serves K-8 students, as well as the public.

#### **5 ACADEMIC & SPECIAL LIBRARIES**

Those interested in pursuing post-high school studies will find four academic libraries available through the YLN. These libraries boast state-of-the-art facilities and Yavapai County residents are very fortunate that all of our public and private academic libraries are open to the general public. Sharlot Hall Museum is the only archive to be a full member of the YLN.

#### **23 GOVERNING BODIES**

The number of governing bodies working together to guide the YLN is impressive. Twenty-three different agencies controlling forty-two libraries are sharing the responsibility of educating and entertaining the entire citizenry of Yavapai County. These partnerships show a strong stewardship of public funds and a desire to transcend boundaries for the betterment of all. Their unwavering support of their libraries demonstrates their belief in the general welfare of the citizens of Yavapai County.

#### **9 SPECIAL COLLECTIONS**

The YLN hosts nine special collections at no cost to their parent institutions. These collections do not circulate because the items included are often valuable and irreplaceable. However, the public can use the online catalog to search for an item and then view the item on-site. Collections are available from the Phippen, Smoki, and Sharlot Hall museum libraries, Ecosa Institute, Highlands Center for Natural History, Verde Village Archaeology Center, Arizona Archaeology Society, and both the VA Medical Center and the Yavapai County Law Library.

## 42 Member Libraries





**Congress Public Library** 

## **Services**

The YLN provides services to its membership in five specific areas: software, data, support, partnerships, and subscriptions. Each area of service includes numerous facets.



\* Publics Only

## **Library Users & Resources**

The residents of Yavapai County really love their libraries. The Yavapai Library Network plays a role in this by providing world-class technology and support services to the YLN membership.

Number of Yavapai County residents with an active library card:



#### **Cost per resident for YLN Services:**

**\$2.33** per year

**55.6%** of Yavapai County Residents have Library Cards



Unique titles available to Yavapai County residents:

798,572

Total number of items available to Yavapai County residents:

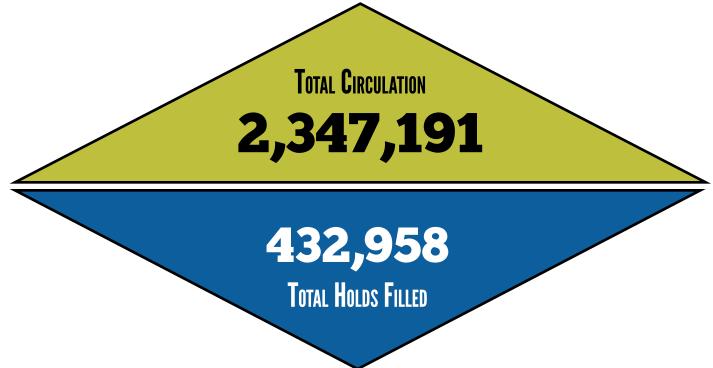


# ITEMS CIRCULATED ANNUALLY PER RESIDENT: **10.4** 

> **101,650** Number of New Items Added in 2016-2017

## **Circulation**

Overall circulation for 2016-2017 is a staggering 2,347,191. This number includes the first time an item is checked out and any subsequent renewals. Each renewal counts as a separate circulation. This also includes the circulations from Overdrive, the e-resource platform that provides downloadable e-books and e-audiobooks to YLN members.



Library users place a "hold" when they would like a specific item reserved for them. If the item belongs to another YLN member, the item will be sent to the user's specified library via our county-wide transit system. Holds can either be placed through the online public access catalog or with the help of a library staff member.

## TRANSITS

The YLN catalog combines all of the members libraries' collections of items into one catalog. This "union catalog" allows patrons to place holds on nearly any item any library offers. Once a hold is placed, the integrated library system (ILS) checks to see if the desired item is available at the patron's "home library." If not, the ILS searches the Network catalog to find an item to fill the hold. The next available copy is delivered via courier to the YLN transit center to be sorted and is sent to the appropriate library. The receiving library then collects the item, and it is held for the library user. The process is seamless and is generally completed in 1 to 7 days. Each delivery to a patron counts as a "transit."



## **Financials**

### BUDGET

YLN's operating budget for 2016-17 was \$525,243.43. This amount included staffing, maintenance, subscription fees, fees associated with the sorting facility, and all other expenses. The amount allocated for the YLN budget was fully funded by the Yavapai County Free Library District (YCFLD). The total budgeted amount increased slightly from FY 2015-2016's total of \$524,540.

## 2016-2017 Total Budget

# \$525,243.43

# capital reserve \$899,563.49

### **ASSESSMENT FORMULA**

The assessment formula consists of five functional areas that work together to make sure each library pays its fair share of capital costs. Each of these functional areas is detailed below.

#### Core Access (25%)

Each library starts with the same base dollar amount. This ensures the larger libraries are not unfairly subsidizing the smaller libraries. This functional area covers basic access to the Integrated Library System.

#### Transits (25%)

A major expense of the YLN is the cost of transporting materials from library to library. The receipt of these materials is a large part of the formula. Materials that are sent are not included in this portion of the formula, only those received, since we want to encourage materials sharing.

#### Staff (20%)

The number of staff people accessing the ILS also places a burden on resources. This billing amount is determined by the number of paid staff, volunteers, and student workers performing staff functions.

#### Circulation/Holds (20%)

Library user activity also contributes considerably to system use. The biggest portion of library user activity is circulation, with the second largest portion consisting of holds. Libraries with higher circulation numbers pay a higher percentage of this functional formula.

#### Items/Library Users (10%)

This final functional area deals with maintaining and storing data. The number of items and the number of library users all take up space on the system. Storage space is inexpensive, which is why this area is the smallest percentage.

## 2016-2017 Capital Reserve Fee

FY16	-17 YLN CAPITAI	. RESER	RESERVE FEE			1/2/2017	
Code	Library Name	FY16-17	Reserve	FY15-16	Difference	Percentage	
		Percent	\$175,000.00	\$175,000.00	in dollars	Difference	
VER	Camp Verde Community Library	3.231%	\$5,654.80	\$5,650.49	\$4.31	0.0769	
BMHS	Bradshaw Mt HS	1.282%	\$2,243.96	\$2,236.31	\$7.65	0.3429	
CVUSD	Camp Verde Unified School District	1.329%	\$2,324.89	\$2,186.39	\$138.50	6.3359	
CVPL	Chino Valley Public Library*****	4.806%	\$8,411.28	\$8,264.42	\$146.86	1.7779	
CVHS	Chino Valley Unified School District	0.951%	\$1,664.66	\$1,700.49	-\$35.83	-2.1079	
CLA	Clark Memorial Library	1.139%	\$1,992.62	\$2,055.46	-\$62.85	-3.057	
CTW	Cottonwood Public Library	8.553%	\$14,967.44	\$14,454.78	\$512.67	3.547	
ERU	Embry Riddle Aero U	2.367%	\$4,141.87	\$4,267.80	-\$125.93	-2.951	
JER	Jerome Public Library	1.187%	\$2,077.41	\$2,054.00	\$23.41	1.140	
	Mayer Unified School District						
MES	Mayer Elementary School	0.798%	\$1,397.11	\$1,394.04	\$3.07	0.220	
MHS	Mayer High School	0.634%	\$1,109.77	\$1,100.66	\$9.11	0.828	
MUHS	Mingus Union High School	0.740%	\$1,294.83	\$1,278.19			
ORME	Orme School	0.704%	\$1,232.77	\$1,325.67	-\$92.90	-7.008	
PCL	Prescott College Prescott**	1.637%	\$2,864.48	\$3,159.38	-\$294.89	-9.334	
PPL	Prescott Public Downtown Library***	17.320%	\$30,310.84	\$30,876.88	-\$566.05	-1.833	
	Prescott Unified School Dist						
AJS	Abia Judd School	1.215%	\$2,126.24	\$2,162.23	-\$35.99	-1.665	
GMMS	Granite Mountain Middle School	0.955%	\$1,670.74	\$1,644.50	\$26.24	1.596	
LES	Lincoln Elementary School	1.037%	\$1,815.58	\$1,801.18	\$14.40	0.799	
PHS	Prescott High School	0.970%	\$1,698.22	\$1,712.40	-\$14.18	-0.828	
РМН	Prescott Mile High Middle School	0.915%	\$1,600.92	\$1,581.68	\$19.25	1.217	
THS	Taylor Hicks School	0.990%	\$1,732.72	\$1,725.88	\$6.83	0.396	
PVPL	Prescott Valley Public Library*	12.437%	\$21,765.28	\$21,692.10	\$73.18	0.337	
	Sedona Public Library						
SED	Sedona Public Library	7.116%	\$12,452.86	\$13,141.06	-\$688.20	-5.237	
VOC	Village of Oak Creek	3.386%	\$5,925.50	\$5 <i>,</i> 693.09	\$232.41	4.082	
SHM	Sharlot Hall Museum	0.925%	\$1,618.40	\$1,404.50	\$213.91	15.230	
DIAL	Tri-City College Prep High School	0.672%	\$1,175.67	\$1,186.03	-\$10.36	-0.873	
	Yavapai College						
ҮСР	Yavapai College Prescott****	2.871%	\$5,024.97	\$5,085.33	-\$60.35	-1.1879	
YCV	Yavapai College Verde	1.728%	\$3,023.31	\$3,045.34	-\$22.03	-0.723	
	Yavapai County Free Library District						
ASH	Ash Fork	1.436%	\$2,512.70	\$2,372.44	\$140.26	5.912	
BAG	Bagdad	1.088%	\$1,903.18	\$1,917.54	-\$14.35	-0.749	
VBC	Beaver Creek Lib Svcs	1.423%	\$2,490.51	\$2,436.09	\$54.43	2.234	
BCC	Black Canyon	1.656%	\$2,897.42	\$2,800.44	\$96.98	3.463	
CON	Congress	1.361%	\$2,381.96	\$2,516.90	-\$134.94	-5.361	
COR	Cordes Lakes	1.572%	\$2,750.55	\$2,492.00	\$258.54	10.375	
CRK	Crown King	0.799%	\$1,398.55	\$1,395.93	\$2.62	0.188	
DHL	Dewey Humboldt	1.344%	\$2,352.77	\$2,387.16	-\$34.38	-1.440	
MAY	Mayer	1.464%	\$2,562.86	\$2,541.90	\$20.96	0.824	
PAUL	Paulden	0.807%			\$1,412.32		
SEL	Seligman	1.499%					
WIL	Wilhoit	0.892%					
YAR	Yarnell	1.638%					
YFL	YCFLD Central Office	1.125%			-\$43.36		
	-	100.00%	\$175,000.00	\$173,774.92		Ī	

\* Includes PVA2

\*\* Includes PCM and PCT

\*\*\* Includes PPLA, PPLG and PPLX

\*\*\*\* Includes YCC

\*\*\*\*\* CVPL includes CHV2

#### Abia Judd Elementary School Library \*

1749 Williamson Valley Road Prescott, AZ 86305 928.717.3263 ext 133

#### Arizona Archaeological Society Collection (Yavapai Chapter) \*\*

928.778.1182

#### Ash Fork Public Library

450 West Lewis Avenue Ash Fork, AZ 86320 928.637.2442 MON-FRI: 9:30 to 4:30

#### **Bagdad Public Library**

700 Palo Verde #C Bagdad, AZ 86321 928.633.2325 TUES-THURS: 9 to 5

#### Beaver Creek Public/School Library

4810 E Beaver Creek Road Rimrock, AZ 86335 928.567.4034 MON-THURS: 10:30 to 6 FRI-SAT: 9 to 3

#### Black Canyon City Community Library

34701 S Old Black Canyon Hwy Black Canyon City, AZ 85324 623.374.5866 TUES-THURS: 9 to 7 FRI-SAT: 9 to 5

#### Bradshaw Mountain High School Library \*

6000 E Long Look Drive Prescott Valley, AZ 86314 928-759-4128

#### Camp Verde Community Library

130 Black Bridge Road Camp Verde, AZ 86322 928.554.8380 MON: 9 to 8 TUES-WED: 9 to 5:30 FRI: 9 to 8 SAT: 9 to 5:30

#### Camp Verde Unified School District Library \*

410 Camp Lincoln Road Camp Verde, AZ 86322 928-567-8027

#### Chino Valley High School Library \*

760 E Center Street Chino Valley, AZ 86323 928-636.2298 ext 5593





## YLN Member Directory



#### **Chino Valley Public Library**

1020 W Palomino Rd, Dept 101 Chino Valley, AZ 86323 928.636.2687 MON-FRI: 9 to 6 SAT: 10 to 2

#### **Clark Memorial Library**

39 N Ninth Street Clarkdale, AZ 86324 928.634.5423 MON-THURS: 1 to 5:30 FRI: 8 to Noon

#### **Congress Public Library**

26750 Santa Fe Road Congress, AZ 85332 928.427.3945 WED-FRI: 10 to 4 SAT: 9 to 1

#### Cordes Lakes Public Library

15989 S Cordes Lakes Drive Cordes Lakes, AZ 86333 928.632.5492 MON-THURS: 10:30 to 6 FRI-SAT: 9 to 4



Chino Valley Public Library

#### **Cottonwood Public Library**

100 S 6th Street Cottonwood, AZ 86326 928.634.7559 MON: 10 to 2 TUES-FRI: 9 to 6 SAT: 10 to 2

#### **Crown King Public Library**

23550 S Towers Mountain Road Crown King, AZ 86343 928.632.5986 TUES-THURS: 10 to 4

#### Dewey-Humboldt Town Library

2735 S Corral Street Humboldt, AZ 86329 928.632.5049 TUES, WED, FRI: 10 to 12 12:30 to 5 THURS: 12:30 to 7 SAT: 10 to 2

#### Ecosa Institute \*\*

212 W Gurley Street Prescott, AZ 86301 928.541.1002

#### Embry-Riddle Aeronautical University Library

3700 Willow Creek Road Prescott AZ 86301 928.777.3811 MON-THURS: 7 to 1am FRI: 7 to 9pm SAT: 10 to 8pm SUN: 10 to 1am

#### Granite Mountain Middle School Library \*

1800 Williamson Valley Road Prescott, AZ 86305 928.717.3253 ext 211

#### Highlands Center for Natural History \*\*\*

1375 S Walker Road Prescott, AZ 86303 928-776-9550

#### Jerome Public Library

Drawer I 600 Clark St/Old Clark St School Jerome, AZ 86331 928-639-0574 MON, WED: 10 to 5 TUE, THU: 12 to 8 FRI: 12 to 6 SUN: 10 to 2

#### Lincoln Elementary School Library \*

201 Park Avenue Prescott, AZ 86303 928.717.3249 ext 111

#### Mayer Elementary School Library \*

12568 E Main Street Mayer, AZ 86333 928.642.1100

#### Mayer High School Library \*

17300 E Mule Deer Drive Spring Valley, AZ 86333 928.642.1201

#### **Mayer Public Library**

10004 Wicks Avenue Mayer, AZ 86333 928.632.7370 TUES-SAT: 9 to 5

#### Mingus Union High School Library \*

1801 E Fir Street Cottonwood, AZ 86326 928.634.7531

#### The Orme School of Arizona Library \*

HC 63 Box 3040 Mayer, AZ 86333 1000 E Orme School Road Orme, AZ 86333 928.632.1578

#### **Paulden Public Library**

16 W Big Chino Road Paulden, AZ 86334 928.636.1202 WED: 2 to 6 THURS-SAT: 10 to 2

#### The Phippen Museum Library

4701 Highway 89 North Prescott, AZ 86301 928.778.1385 TUES-SAT: 10 to 4 SUN: 1 to 4

#### Prescott College Library

220 Grove Street Prescott, AZ 86301 928.350.1300 MON-THURS: 7:30 to Midnight FRI: 7:30 to 9pm SAT: 10 to 6 SUN: Noon to Midnight

#### Prescott High School Library \*

1050 N Ruth Street Prescott, AZ 86301 928.445.2322 ext 133

#### Prescott Mile High Middle School Library \*

300 S Granite Street Prescott, AZ 86303 928.717.3241 ext 422

#### **Prescott Public Library**

215 E Goodwin Street Prescott, AZ 86303 928.777.1500 MON, FRI, SAT: 9 to 5 TUES-THURS: 9 to 8 SUN: 1 to 5

#### Prescott Valley Public Library

7401 E Civic Circle Prescott Valley, AZ 86314 928.759.3040 MON-THURS: 9 to 8 FRI: 9 to 5 SAT: 9 to 3

#### Sedona Public Library

3250 White Bear Road Sedona, AZ 86336 928.282.7714 MON, TUES, THURS: 10 to 6 WED: 10 to 8 FRI, SAT: 10 to 5

#### Seligman Public Library

54170 N Floyd Street Seligman, AZ 86337 928.422.3633 MON-FRI: 9:30 to 5

#### Sharlot Hall Museum Library & Archives

115 S McCormick Street Prescott, AZ 86301 928.445.3122 ext 14 WED-FRI: Noon to 4 SAT: 10 to 2

#### The Smoki Museum Research Library

147 N Arizona Avenue PO Box 10224 Prescott, AZ 86304 928.445.1230 WED: 1 to 4

#### Taylor Hicks Elementary School Library \*

1845 Campbell Avenue Prescott, AZ 86301 928.717.3276

#### Tri-City College Prep High School Library \*

5522 Side Road Prescott, AZ 86301 928.777.0403

#### VA Medical Center Library \*\*\*\*

500 N Highway 89 Prescott, AZ 86313 928.445.4860

#### Verde Valley Archaeology Center \*\*\*\*\*

385 S Main Street Camp Verde, AZ 86322 928.567.0066 TUES-SAT: 10 to 4

#### The Village of Oak Creek Library

Bell Rock Plaza, Suite 51A 7000 State Route 179 Sedona, AZ 86351 928.284.1603 TUES-FRI: 1 to 5 SAT: 10 to 2

#### Wilhoit Public Library

9325 Donegal Drive, Suite B Wilhoit, AZ 86332 928.442.3611 WED-FRI: 11 to 5:30 SAT: 11 to 4

#### Yarnell Public Library

22278 South Highway 89 Yarnell, AZ 85362 928.427.3191 MON-FRI: 9 to 4 SAT: 9 to 2

#### Yavapai College Library Prescott Campus \*\*\*

1100 East Sheldon Street #6903 Prescott, AZ 86301 928.776.2260 Hours: Check Website www.yc.edu/library for hours

#### Yavapai College Library Verde Campus \*\*\*

601 Black Hills Drive #6951 Clarkdale, AZ 86324 928.634.6541 Hours: Check Website www.yc.edu/library for hours

#### Yavapai County Free Library District

1971 Commerce Center Circle Suite D Prescott, AZ 86301 928.771.3191

#### Yavapai County Law Library

120 S Cortez Street, Room 112 Prescott, AZ 86303 928.771.3309 MON-FRI: 8 to 5

\* This K-12 School Library is not open to the general public

\*\* Library visit is by appointment only

\*\*\* Check website for hours and services offered

\*\*\*\* Not open to the public. Contact your local library for copies of articles in the VA collection

\*\*\*\*\* Non-circulating historical materials available on-site

## Staff



Judy Poe is the new Yavapai Library Network Manager. Prior to moving to Arizona, Judy was Assistant Director of the Pine River Library in Bayfield, Colorado, Library Journal's 2014 Best Small Library in America. She holds a BS in Information & Library Science, as well as her MLIS. Judy is passionate about community engagement and believes that libraries (and librarians!) have the power to change the world. She doesn't like the word "no" and enjoys a good challenge. Prior to being a librarian, Judy has been a copywriter, media buyer, dog groomer, real estate appraiser, and photographer. She lives with Taloulah, the Rescue dog and spends her free time hiking, biking, and discovering the beauty of Yavapai County and Arizona, her new favorite place to be.

**Chanel Wheeler** learned to read prior to the age of 3 and a half. In junior high she started keeping a list of every book she read and that list now exceeds 2400 titles. As an adult, she's spent time making or losing money doing desktop publishing, being a college radio DJ and music director, compiling a punk rock directory, and creating Web applications. Today she is passionate about bibliographic data integrity and OPAC usability. She has a BS in Industrial Engineering and an MA in Library Science. Chanel is also the proud parent of one cat: Apollo.





**Jim Lowman** has been with Yavapai County MIS since July of 2001. He has been assigned to just about every county department at one time or another. He started supporting the Library District in 2006. In July 2012, his main focus became the Yavapai Library Network. He supports the 15 rural public libraries throughout the county. He maintains over 160 PCs and laptops, 27 Windows servers, other network appliances, the Telemessage telephone notification system, and the RFID system. He also provides support to other YLN libraries when needed. He is constantly looking for ways to improve our technology to provide a user friendly environment for library staff and patrons.

William (Bill) Rejebian was born (despite vicious rumors to the contrary) in Phoenix, graduated from both ASU and UA (he roots against himself when the Devils and Cats play), has cataloged for entities ranging from Phoenix Public Library to Blackwell's Book Services and, for the past 13 years, ran the Technical Services Department for Denver Public Schools. Those who have ever lived in Denver will understand why he is a Broncos fan (they put something in the water, so don't judge...) in Cardinals' Country. He married his lovely high school sweetheart, has an insanely cute Boston Terrier/Pub mix, runs a blog about jaguars in Arizona, counts hearing coyotes at night as one of Prescott's best attributes, and looks forward to continuing YLN's pursuit of excellence!





**Corey Christians** graduated from Black Hills State University in 1999 with a degree in Political Science and Speech Communications. He moved from Sturgis, SD to Yavapai County in 2002 when he began his employment at the YLN as System Administrator. Corey served as YLN Manager through 2016, and recently became Yavapai County Librarian and Library Director of the Yavapai County Free Library District, fiscal agent for the YLN. He is always "fired up!" He holds a Masters degree in Library & Information Science from the University of Arizona, and has been in the library field for 19 years. He is married to his wonderful wife, Heather Christians and is the proud father and stepfather of six children: Katherine, age 18, Matthew, age 17, Adam, age 15, Connor, age 15, Emma, age 11, and Lucy, age 11.



The Yavapai Library Network FY2016-2017 Annual Report

**Prepared by Judy Poe** 

Edited by Corey Christians Chanel Wheeler Kelly Roberge

