



Yavapai
Library
Network

Annual Report

2017 - 2018

Stronger Together

TO OUR STAKEHOLDERS

7/1/2019

The YLN partnership reached new heights in fiscal year 2017-2018. Several new initiatives were launched that position the YLN as a local, state, and national leader. These initiatives come as no surprise to those who have been part of the near 35-year history of the YLN.

The YLN started a brand new cataloging service, available to all members. Network Cataloger, Eric Petersen successfully developed and implemented a Network-wide plan to support any library (particularly K-12s) that wants help with both original and copy cataloging. He also took on leadership of the Network Cataloging Group. Many thanks to Mr. Petersen for his leadership in getting this program off the ground.

The YLN Steering Committee also voted to purchase an automated materials handling (AMH) system. Tech Logic, Inc. received the contract for the implementation. This system will allow for items to be processed more accurately and reduce the burden on member libraries since there will be no more manual tracking of items. The YLN partnership fully funded the AMH.



Left: Ethel being installed.
Right: Chris Brussat takes Ethel for a test drive.

The Library Network also participated in a nation-wide pilot of the Digital Public Library of America's e-book platform. Five other entities across the United States participated in the program. The new platform, once perfected, will give libraries the ability to purchase their e-materials from whichever vendor they prefer, instead of being tied to a specific platform. I presented on the project at the American Library Association conference in June of 2018 with several of the other partners involved in the project. Chanel

Wheeler truly made this project a success with her professionalism, experience, and expertise in beta testing the product. The Arizona State Library and Public Records funded \$10,000 of this pilot project and was a great partner. Embry-Riddle Aeronautical University Library, Camp Verde Community Library, Prescott Public Library, and the Beaver Creek Public/School Library all contributed to the pilot program. Thanks to everyone for their hard work and support of the project.

The Library District greatly expanded the number of materials available from the YLN through the RBDigital (formerly Zinio) platform. The online magazines are one of the most popular services offered, and a majority of the expenses related to them are covered by the Arizona State Library and Public Records. Nearly 200 titles are now available. Our online catalog (<http://catalog.yln.info>) now operates utilizing an SSL certificate. This change increases patron security by encrypting all data transmitted to and from the website, including patron information. A big thanks to Chanel Wheeler and SirsiDynix for all of their hard work implementing this technology.

As former manager, and now custodian, of the YLN, I can tell you that the YLN partnership is truly unique in Arizona and it could not be a success without the forethought, dedication, hard work, and cooperation of all participating agencies. The ability of everyone to work together towards a common goal saves the taxpayers tremendous amounts of money and makes for a superior customer experience. Many thanks to everyone who helped make it the success it is today and will continue to be in the future.

Regards,

Corey Christians
YCFLD Director

* <http://libraries.pewinternet.org/2013/06/25/younger-americans-library-services/>

OVERVIEW

The Yavapai Library Network (YLN) has been serving the libraries and residents of Yavapai County since it was first established in 1985. The YLN's longstanding traditions of working together, providing an unprecedented level of library service in a rural area, and leveraging the resources of the membership to increase efficiencies are still the bedrock of the modern YLN.

The YLN is a consortium of libraries that have come together to elevate services and reduce costs by working together, while at the same time valuing a high level of independence and autonomy for each YLN member. The YLN continues to successfully maintain this balance.

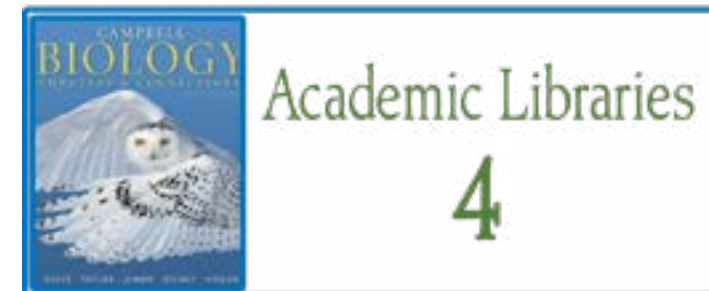
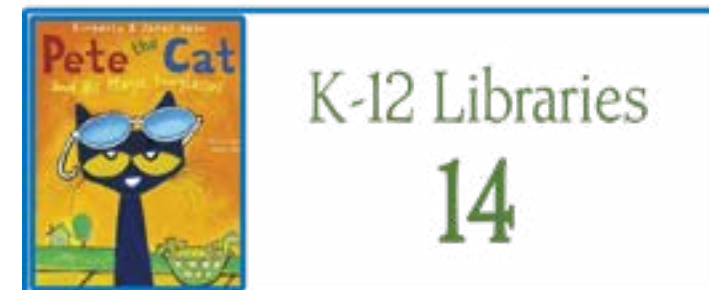
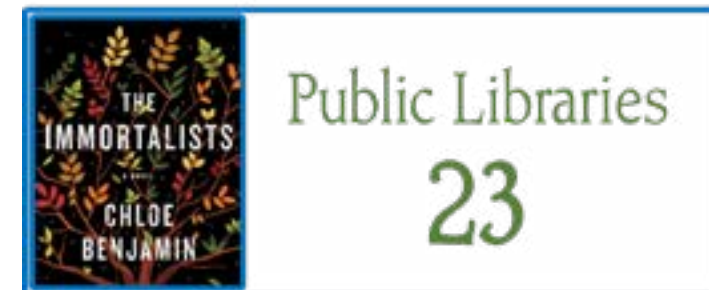
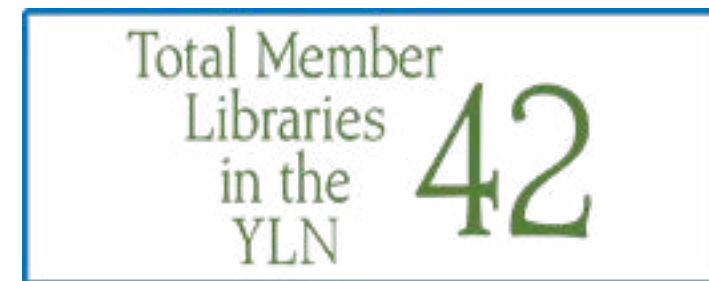
SERVICES

The YLN provides three basic service areas to the membership. The first of these service areas is collections access. Collections access consists of member libraries sharing their materials with each other, including physical and virtual materials. Physical materials are transported all over the county via courier. They are delivered to a central location, sorted, and sent out to the receiving libraries.

Technology and infrastructure is the next area of service. Running a modern library requires knowledge of, and access to the latest technology. Working together allows the membership to purchase the software, and equipment they need and have the training to use it effectively.

Such technology requires support. Member libraries support each other through professional collaboration, as well as utilizing YLN staff support. Working together allows the YLN to hire professional staff, via Yavapai County Information Technology Systems, that each member could not fund independently.

Members of the YLN also attend user group meetings. Covering a variety of operational areas; topics range from circulation and cataloging to youth services. These meetings give library staff an opportunity to collaborate and learn new ways of serving the public.



Benefits to Member Libraries

24/7/365 Tech Support

Data Backup & Recovery

Library Best Practices Training

Software Training

RFID tagging of all items

Authority Update Services

AR & Lexile Level Updates

Conversion Services

Automated Student Uploads & Library Card Printing

SirsiDynix Symphony ILS

Subscription Database Authentication

Enterprise Online Catalog

User Group Meetings

Library Mentorship

Benefits to Patrons

Academic resources for all ages

Shared Catalog multiplies available resources exponentially

Genealogy Services

E-books and Downloadable Audio Books, and Magazines [Overdrive*, RB Digital, Ebook Central, Ebrary Ebooks]

Tutor.com*

Literary Review Databases [Novelist, Gale resources]

Chilton Automotive Library Database

Universal Class Online Courses on Everything

Legal Resource Database

Mango & Powerspeak Online Language Learning Programs

Science & Social Studies Databases

Business Resource and Statistics Database

History Databases

Current Events & General Reference

PROFILE

The value of services received by the YLN membership for each \$1 of taxpayer money spent.

\$7.98

20

The number of governing bodies that participate in the YLN.

The cost per Yavapai County resident for YLN services.

\$2.35

57%

The percentage of Yavapai County residents who have an active library card.

The number of items circulated annually per Yavapai County resident.

10.6

1,272,457

The total number of items available to YLN patrons.

Total number of unique titles available to YLN patrons.

789,207

\$3,431,767

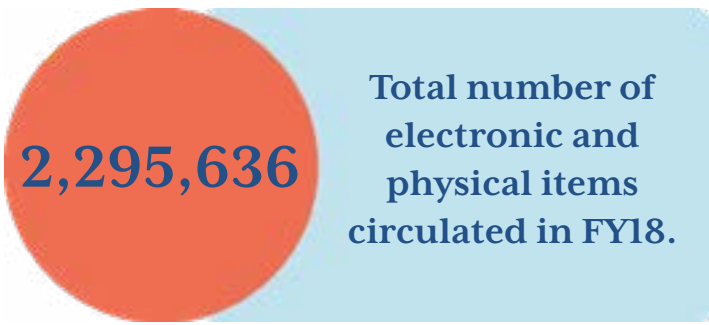
The value of YLN services provided to the membership.



PERFORMANCE

Several indicators generally determine library utilization. Among these are the number of circulations, renewals, holds, and the number of items transferred between libraries (transits).

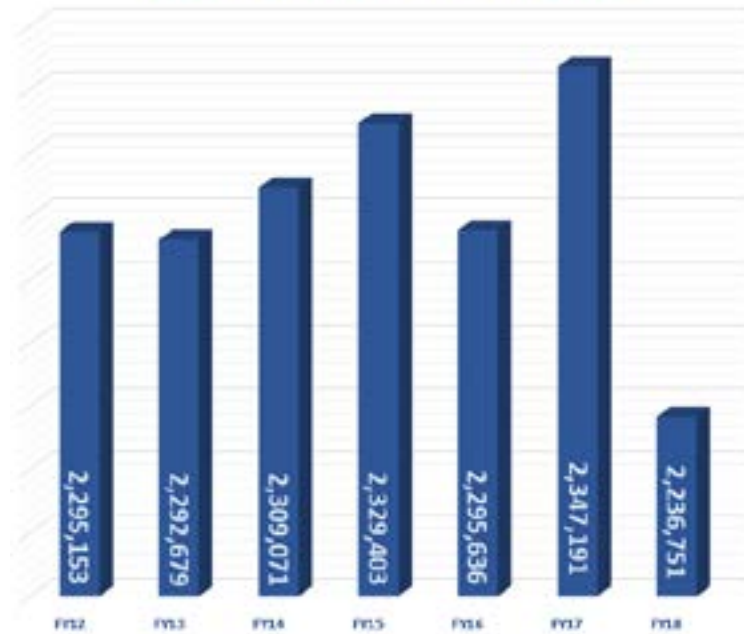
CIRCULATION



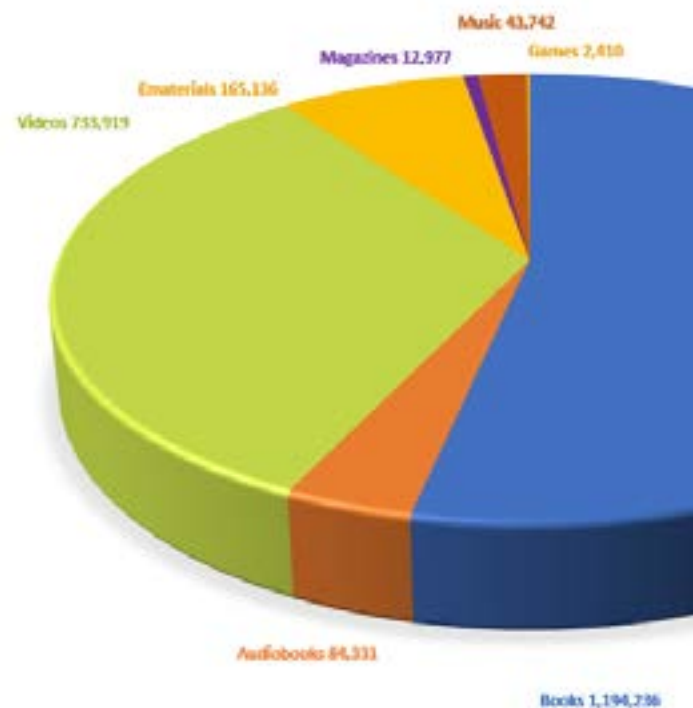
Circulation, as a whole, includes the first time an item is checked out as well as subsequent renewals. The bar graph to the right shows the circulation trends for physical and electronic items. The popularity of electronic items continues to increase, while the number of physical items circulating has remained fairly constant.

The total circulation, broken down by item category, also shows how library users utilize a wide variety of mediums. Half of overall circulation was in the form of physical books, including large print, braille, paperback, boardbook, hard cover, etc. Videos were also popular, spanning a variety of formats ranging from 4K UHD, Blu-Ray, 3D Blu-Ray, to DVD and even VHS. E-Materials (including Overdrive e-books and e-audiobooks) were the third most popular. Standard audiobooks include books-on-tape, books-on-CD, Playaways, and audiobooks in MP3 format. The YLN membership does its best to embrace new formats and mediums as they arise. Network libraries are currently exploring such cutting-edge collections as seed libraries and human libraries, while also making new technology like mobile hot spots available for patrons to take home.

TOTAL CIRCULATION



MATERIALS CIRCULATED

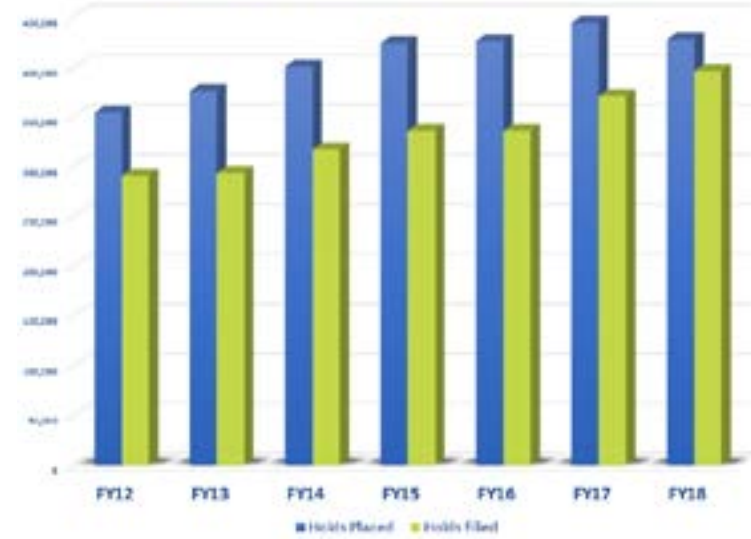


HOLDS

Library users place a hold when an item is available at another library, or if there is a waiting list for a popular title. This is called an active hold. Holds that result in the item being checked out are called "filled" holds. Holds that make it to the hold shelf but are not picked up within eight days are expired holds. Patrons may also cancel holds before the item becomes available.

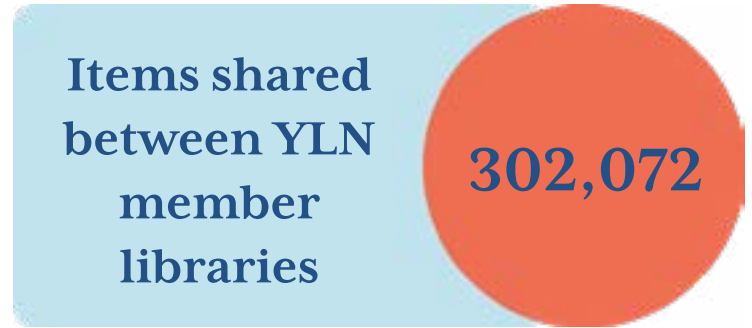


HOLDS: PLACED AND FILLED

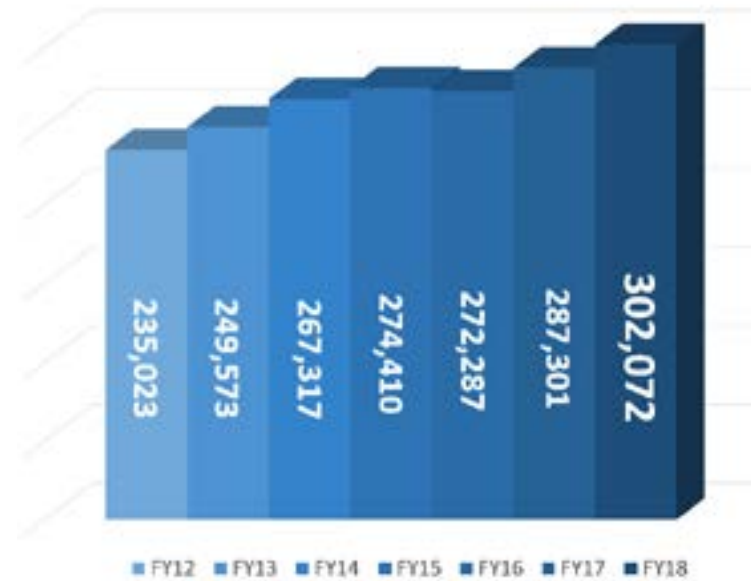


TRANSITS

Members of the YLN all agree to share their items with all other YLN members free of charge. A transit system was developed to transport items to the requesting libraries through a central sorting facility based in Prescott.

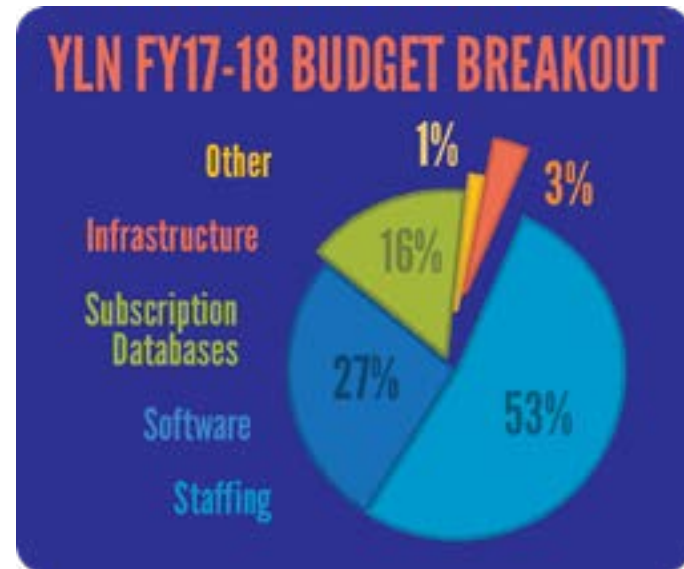


TRANSITS



BUDGET

The current level of funding budgeted for YLN operations is \$538,126. This amount includes staffing, maintenance, subscription fees, fees associated with the sorting facility, and all other expenses. The amount allocated for the YLN budget is fully funded by the Yavapai County Free Library District (YCFLD). The total budgeted amount increased slightly from FY16-17's total of \$524,540.



A capital fund was established to ensure that YLN members will enjoy leading edge technology as long as they remain a network member. The membership is billed \$175,000 annually to help support the capital fund.

The capital fund rolls over from year to year ensuring funds are available for a large capital expenditure related to technology. Replenishing the capital fund is the only fee that membership is currently responsible for on an annual basis. Currently this fund sits at \$762,191. Each library's portion of this bill is determined via an assessment formula which is detailed in the next section.

\$762,191

YLN Capital Reserve funding available for technology

ASSESSMENT FORMULA

The assessment formula consists of several functional areas that work to make sure each library pays its fair share of capital costs. These areas are detailed below.

Functional Area: Core Access (25%)

A base amount is assessed that is the same for every library. This ensures the larger libraries are not unfairly subsidizing the smaller libraries. This functional area covers basic access to the Integrated Library System.

Functional Area: Transits (25%)

A major expense of the YLN is the cost of transporting materials from library to library. The formula's transit fee is based on the number of items borrowed by each library, not the number of items loaned.

Functional Area: Staff (20%)

The number of people accessing the ILS also places a burden on resources. This billing amount is determined by the number of paid staff, volunteers, and student workers performing staff functions in Symphony.

Functional Area: Circulation/Holds (20%)

Library user activity also contributes considerably to system use. The biggest portion of library user activity is circulation, with the second largest portion consisting of holds. Libraries that circulate more items to their patrons pay a higher percentage of this functional area.

Functional Area: Items/Library Users (10%)

The final functional area deals with maintaining and storing data. The number of items and the number of library users all take up space on the system. Storage space is inexpensive, which is why this functional area is the smallest percentage. The configuration of these functional areas ensures that no single library pays more or less than its fair share. The amount billed to each member is on the next page.



Library/Entity	% FY17-18	FY17-18	FY16-17	Difference in Dollars	% Difference
●Camp Verde Community Library	3.54%	\$ 6,189.24	\$ 5,654.80	\$534.44	9.45%
●Camp Verde Unified School District	1.41%	\$ 2,461.22	\$ 2,324.89	\$136.33	5.86%
●Chino Valley Public Library	4.67%	\$ 8,168.89	\$ 8,411.28	(\$242.39)	-2.88%
●Chino Valley Unified School District	0.98%	\$ 1,721.42	\$ 1,664.66	\$56.76	3.41%
-Chino Valley High School					
●Cottonwood Public Library	8.03%	\$ 14,048.74	\$ 14,967.44	(\$918.70)	-6.14%
●Embry-Riddle Aeronautical University	2.46%	\$ 4,302.57	\$ 4,141.87	\$160.70	3.88%
●Humboldt Unified School District					
-Bradshaw Mountain High School	1.21%	\$ 2,111.43	\$ 2,243.96	(\$132.53)	-5.91%
●Jerome Public Library	1.18%	\$ 2,061.50	\$ 2,077.41	(\$15.91)	-0.77%
●Mayer Unified School District					
-Mayer Elementary School	0.77%	\$ 1,346.29	\$ 1,397.11	(\$50.82)	-3.64%
-Mayer High School	0.00%	\$ -	\$ 1,109.77	(\$1,109.77)	-100.00%
●Mingus Union High School	0.91%	\$ 1,600.26	\$ 1,294.83	\$305.43	23.59%
●The Orme School of Arizona	0.73%	\$ 1,268.22	\$ 1,232.77	\$35.45	2.88%
●Prescott College Library	1.60%	\$ 2,800.10	\$ 2,864.48	(\$64.38)	-2.25%
●Prescott Public Library	17.40%	\$ 30,446.69	\$ 30,310.84	\$135.85	0.45%
●Prescott Unified School District					
-Abia Judd Elementary School	1.18%	\$ 2,069.30	\$ 2,126.24	(\$56.94)	-2.68%
-Granite Mountain Middle School	0.98%	\$ 1,711.03	\$ 1,670.74	\$40.29	2.41%
-Lincoln Elementary School	1.01%	\$ 1,769.71	\$ 1,815.58	(\$45.87)	-2.53%
-Prescott High School	0.96%	\$ 1,671.81	\$ 1,698.22	(\$26.41)	-1.56%
-Prescott Mile High Middle School	0.92%	\$ 1,610.34	\$ 1,600.92	\$9.42	0.59%
-Taylor Hicks Elementary School	1.01%	\$ 1,760.24	\$ 1,732.72	\$27.52	1.59%
●Prescott Valley Public Library	12.91%	\$ 22,589.58	\$ 21,765.28	\$824.30	3.79%
●Sedona Public Library					
-Sedona Public Library	7.04%	\$ 12,323.70	\$ 12,452.86	(\$129.16)	-1.04%
-The Village of Oak Creek Library	3.39%	\$ 5,935.17	\$ 5,925.50	\$9.67	0.16%
●Sharlot Hall Museum Library & Archives	0.97%	\$ 1,691.66	\$ 1,618.40	\$73.26	4.53%
●Tri-City College Prep. High School	0.78%	\$ 1,369.51	\$ 1,175.67	\$193.84	16.49%
●Yavapai College Library					
-Prescott Campus	2.82%	\$ 4,926.52	\$ 5,024.97	(\$98.45)	-1.96%
-Verde Campus	1.73%	\$ 3,026.95	\$ 3,023.31	\$3.64	0.12%
●Yavapai County Free Library District					
-Ash Fork Public Library	1.41%	\$ 2,458.49	\$ 2,512.70	(\$54.21)	-2.16%
-Bagdad Public Library	1.04%	\$ 1,821.58	\$ 1,903.18	(\$81.60)	-4.29%
-Beaver Creek Public/School Library	1.59%	\$ 2,774.68	\$ 2,490.51	\$284.17	11.41%
-Black Canyon Public Library	1.68%	\$ 2,942.32	\$ 2,897.42	\$44.90	1.55%
-Clark Memorial Library	0.92%	\$ 1,608.36	\$ 1,992.62	(\$384.26)	-19.28%
-Congress Public Library	1.35%	\$ 2,355.79	\$ 2,381.96	(\$26.17)	-1.10%
-Cordes Lakes Public Library	1.70%	\$ 2,970.73	\$ 2,750.55	\$220.18	8.00%
-Crown King Public Library	0.81%	\$ 1,415.60	\$ 1,398.55	\$17.05	1.22%
-Dewey-Humboldt Town Library	1.26%	\$ 2,196.82	\$ 2,352.77	(\$155.95)	-6.63%
-Mayer Public Library	1.46%	\$ 2,549.32	\$ 2,562.86	(\$13.54)	-0.53%
-Paulden Public Library	1.17%	\$ 2,046.56	\$ 1,412.32	\$634.24	44.91%
-Seligman Public Library	1.41%	\$ 2,468.27	\$ 2,622.39	(\$154.12)	-5.88%
-Spring Valley Library					
-Wilhoit Public Library	0.94%	\$ 1,641.48	\$ 1,560.35	\$81.13	5.20%
-Yarnell Public Library	1.54%	\$ 2,697.80	\$ 2,867.18	(\$169.38)	-5.91%
-YCFLD Central Office	1.18%	\$ 2,070.08	\$ 1,968.11	\$101.97	5.18%
TOTALS	100%	\$ 175,000.00	\$ 175,000.00		

DIRECTORY

Abia Judd Elementary School Library*

1749 Williamson Valley Road
Prescott, AZ 86305
P: 928-717-3263 x133

Arizona Archaeological Society Collection-Yavapai Chapter**

P: 928-567-0066

Ash Fork Public Library

450 West Lewis Avenue
Ash Fork, AZ 86320
P: 928-637-2442
MON - FRI: 9:30 AM - 4:30 PM

Bagdad Public Library

700 Palo Verde #C
Bagdad, AZ 86321
P: 928-633-2325
TUE - THU: 9 AM - 5 PM

Beaver Creek Public/School Library

4810 E. Beaver Creek Road
Rimrock, AZ 86335
P: 928-567-4034
MON-THURS: 10:30 AM - 6PM, FRI-SAT: 9AM - 3 PM

Black Canyon City Community Library

34701 S Old Black Canyon Highway
Black Canyon City, AZ 85324
P: 623-374-5866
TUE-THU: 9 AM - 7 PM, FRI-SAT: 9 AM - 5 PM

Bradshaw Mountain High School Library

6000 East Long Look Drive
Prescott Valley, AZ 86314
P: 928-759-4128

Camp Verde Community Library

130 Black Bridge Road
Camp Verde, AZ 86322
P: 928-554-8380
MON - THU: 9AM - 8PM, FRI - SAT: 9AM - 5PM

Camp Verde Unified School District Library*

410 Camp Lincoln Road
Camp Verde, AZ 86322 (map)
P: 928-567-8027

Chino Valley High School Library*

760 East Center Street
Chino Valley, AZ 86323
P: 928-636-2298 x211

Chino Valley Public Library

PO Box 1188
1020 West Palomino Road
Chino Valley, AZ 86323
P: 928-636-2687
MON-FRI: 9 PM - 6 PM, SAT: 10 AM - 2 PM

Clark Memorial Library

39 N Ninth Street
Clarkdale, AZ 86324
P: 928-634-5423
MON - THU: 1PM - 5:30PM
FRI: 8AM-NOON

Congress Public Library

26750 Santa Fe Road
Congress, AZ 85332
P: 928-427-3945
WED - FRI: 10 AM - 4 PM, SAT: 9 AM - 1 PM

Cordes Lakes Public Library

15989 S Cordes Lakes Drive
Cordes Lakes, AZ 86333
P: 928-632-5492
MON-THURS: 10:30AM - 6PM, FRI-SAT: 9 AM - 4 PM

Cottonwood Public Library

100 South 6th Street
Cottonwood, AZ 86326
P: 928-634-7559
MON: 10AM - 2PM,
TUE - FRI: 8:30AM - 6PM,
SAT: 10AM - 2PM

Crown King Public Library

23550 Towers Mountain Road
Crown King, AZ 86343
P: 928-632-5986
TUE - THU: 10 AM - 4 PM

Dewey-Humboldt Town Library

2735 S Corral Street
Humboldt, AZ 86329
P: 928-632-5049
TUE, WED, FRI: 10 AM - 12 PM & 12:30 PM - 5 PM
THU: 12:30 PM - 7 PM,
SAT: 10 AM - 2 PM

Ecosa Institute**

212 W. Gurley Street
Prescott, AZ 86303
P: 928-541-1002

Embry-Riddle Aeronautical University Library

3700 Willow Creek Road
Prescott, AZ 86301
P: 928-777-3811
MON - THU: 7 AM - 1AM
FRI: 7 AM - 9 PM
SAT: 10 AM - 8 PM,
SUN: 10 AM - 1 AM

Granite Mountain Middle School Library*

1800 Williamson Valley Road
Prescott, AZ 86305
P: 928-717-3253 x211

Highlands Center for Natural History***

1375 S Walker Road
Prescott, AZ 86303
P: 928-776-9550

Jerome Public Library

Drawer I
600 Clark Street - Old Clark Street School
Jerome, AZ 86331
P: 928-639-0574

Lincoln Elementary School Library*

201 Park Avenue
Prescott, AZ 86303
P: 928-717-3249 x111

Mayer Elementary School Library*

125688 East Main Street
Mayer, AZ 86333
P: 928-642-1101

Mayer Public Library

10004 Wicks Avenue
Mayer, AZ 86333
P: 928-632-7370
TUE - SAT: 9AM - 5PM

Mingus Union High School Library*

1801 East Fir Street
Cottonwood, AZ 86326
P: 928-634-7531

The Orme School of Arizona Library*

HC 63 Box 3040, Mayer, AZ 86333
1000 E Orme School Road
Orme, AZ 86333
P: 928-632-1578

Paulden Public Library

16 W. Big Chino Road
Paulden, AZ 86334
P: 928-636-1202
TUES-THURS: 10AM - 6PM,
FRI - SAT: 10AM - 4PM

The Phippen Museum Library

4701 Highway 89 North
Prescott, AZ 86301
P: 928-778-1385
TUE - SAT: 10 AM - 4 PM,
SUN: 1 PM - 4 PM

Prescott College Library***

220 Grove Avenue
Prescott, AZ 86301
P: 928-350-1300
MON - THU: 7:30AM - 10PM
FRI: 7:30 AM - 6PM
SAT: 10 AM - 6 PM
SUN: NOON - 8PM

Prescott High School Library*

1050 N Ruth Street
Prescott, AZ 86301
P: 928-445-2322 x133

Prescott Mile High Middle School Library*

300 South Granite Street
Prescott, AZ 86303
P: 928-717-3241 x422
F: 928-717-3298

Prescott Public Library

215 E Goodwin Street
Prescott, AZ 86303
P: 928-777-1500
MON, FRI, SAT: 9AM - 5PM,
TUE - THU: 9AM - 8PM
SUN: 1PM - 5PM

Prescott Valley Public Library

7401 East Skoog Boulevard
Prescott Valley, AZ 86314
P: 928-759-3040
MON - THU: 9AM - 7PM
FRI: 9AM - 5PM
SAT: 9AM - 3PM
SUN: 1PM - 5PM

Sedona Public Library

3250 White Bear Road
Sedona, AZ 86336
P: 928-282-7714
MON, TUE, THU: 10AM - 6PM
WED: 10AM - 8PM
FRI, SAT: 10AM - 5PM

Seligman Public Library

54170 N Floyd Street
Seligman, AZ 86337
P: 928-422-3633
MON - FRI: 9:30AM - 5PM

Sharlot Hall Museum Library & Archives

115 S McCormick Street
Prescott, AZ 86301
P: 928-445-3122
WED - FRI: noon - 4PM,
SAT: 10AM - 2PM

The Smoki Museum Research Library

PO Box 10224
147 North Arizona Avenue
Prescott, AZ 86304
P: 928-445-1230
WED: 1PM - 4PM

Spring Valley Library

17320 East Mule Deer Drive
Mayer, AZ 86333
P: 928-717-8118
MON-THURS: 10AM-5:30PM
FRI: 8AM-3PM

Taylor Hicks Elementary School Library*

1845 Campbell Avenue
Prescott, AZ 86301
P: 928-717-3276

Tri-city College Prep High School Library*

5522 Side Road
Prescott, AZ 86301
P: 928-777-0403 x124

Verde Valley Archaeology Center****

385 South Main Street
Camp Verde, AZ 86322
P: 928-567-0066
TUES-SAT: 10AM - 4PM

The Village of Oak Creek Library

Bell Rock Plaza, Suite 51A
Sedona, AZ 86351
P: 928-284-1603
F: 928-284-1679
TUE - FRI 1 PM - 5 PM,
SAT: 10 AM - 2 PM

Wilhoit Public Library

9325 Donegal Drive, Suite B
Wilhoit, AZ 86332
P: 928-442-3611
WED-FRI: 11AM - 5:30PM
SAT: 11AM - 4PM

Yarnell Public Library

22278 South Highway 89
Yarnell, AZ 85362
P: 928-427-3191
MON - FRI: 9AM - 4PM,
SAT: 9AM - 2PM

Sedona Public Library's Story Walk



The Friends of the Chino Valley Library received the Library Volunteer of the Year award from AZLA

Yavapai College Library - Prescott Campus***
 1100 East Sheldon Street
 #6903
 Prescott, AZ 86301
 P: 928-776-2260
 Hours vary throughout the year - Please check www.yc.edu/library

Yavapai College Library - Verde Campus***
 601 Black Hills Drive #6951
 Clarkdale, AZ 86324
 P: 928-634-6541
 Hours vary throughout the year - Please check www.yc.edu/library

Yavapai County Free Library District Offices
 1971 Commerce Center Circle, Suite D
 Prescott, AZ 86301
 P: 928-771-3191
 MON-FRI: 8-4

Yavapai County Law Library
 120 South Cortez Street, Room 112
 Prescott, AZ 86303
 P: 928-771-3309
 MON - FRI: 8AM - 5PM

* This K-12 school library is not open to the general public.

** Library visit is by appointment only.

*** Check website for hours and services offered.

**** Non-circulating historical materials available on-site.



Prescott Valley Public Library's Fandomania

Left: The 501st Legion keeps Order in the halls.

Above: Ghostbusters Crafting with Slimer.



Above: Sedona Public Library's 'Dewey Decibels' rocked the summer reading program kickoff with a dance to ABBA's "Dancing Queen." (Back row from left to right: Karen Mack, Sophia Russell, Mary Edgerton, Anne Marie Mackler, Pam Iogsdon, and in front, Andrea Lhotka.) Below: A crowd enjoys the sweet sounds of local musicians D-squared at Prescott Public Library's CoffeeHouse Concerts.





The Yavapai Library Network FY 2017-2018 Annual Report

Prepared by
Corey Christians
Kelly Roberge
Valerie Burns

